



C.E.P: for the incoming exchange students under the university level's Student Exchange Agreement



Calendar:

- Nov. 30th, 2020: Application deadline (submit the complete application documents listed below)
- December 2020: Admissions package distributed
- Jan. 15th, 2021: Announce the ISAs allocation result & airport pick-up service information
- Jan. ~ Feb.: Pre-departure preparation (X1/X2 visa application, flight tickets, etc.)
- Mar. 1st: ISAs (campus dorm) Check-in starts
- Mar. 1st & Mar. 2nd: DHU-ICES Airport Picking-up Service offered
- **Mar. 4th(Thu.): New Semester Enrollment Day**
- Mar. 8th(Mon.): Class starts
- Jun.17th / Jul. 9th: Exchange Period ends, check-out from ISAs in the next two days
- 2021 spring semester:

	Exchange Period (please refer to <i>Suggestions on Course Selection</i> on the next page)	
Regular Track	Mar. 8th ~ Jun. 17th	(15 weeks) (select Practical Chinese Program D; including the exams)
Language Track	Mar. 8th ~ Jul. 9th	(18 weeks) (select General Chinese Program A; including the exams)

ISAs: International Student Apartments.

Website for students from partner universities: <https://mandarin.dhuices.com/exchange>

Suggestions on Course Selection:

1. First, read the **C.E.P. 2021 spring semester course list and course description** carefully to get to know the course information; consult your home university about the required credits, course selection, and the credit-transfer. You need to be clear about how much credits you are required to receive from your exchange at Donghua University.
2. All exchange students are suggested to learn Chinese for a better involvement in the study and life here in Shanghai. There are two types of Chinese language courses offered:

- General Chinese program A (every morning from Monday to Friday, 18 weeks in total, 20 credits)

Language Track: exchange students who are majored in Chinese language at home institute, or those who need to learn mainly/intensively the Chinese language, should select Chinese language Program A; then according to home university's requirements, student can select one or two specialty courses (BUS/CUL/DES/ENG), or do not select any of them. The exchange period will be from **Mar. 8th to Jul. 9th, 2021.**

- Practical Chinese Program D (on Tuesday and Thursday per week, 15 weeks in total, 8 credits)

Regular Track: exchange students select Chinese language Program D, along with several other English taught specialty courses, usually four to six courses. The exchange period will be from **Mar. 8th to Jun.17th, 2021.**

3. Fill on the application form your preliminary course selection. You can write two or three more courses than you need. Please be aware that if one specialty course is selected by only very few students, it will be canceled. At the enrollment Mar. 4th, 2021), you may have to do a little bit adjustment because of time conflict, or the cancelation, etc. The final course selection and the credits will be confirmed during the first week (Mar. 8th ~ 12th, 2021).



Application Documents:

- Basic Requirements for applicants: currently enrolled students of the partner universities and are excellent in academic and daily performance
 - Language requirements:
 - ✓ Chinese-medium courses: New HSK Certificate, level 5, 180 score or above
 - ✓ English-medium courses (only for non-native English speakers): IELTS overall 6.0, or TOFEL IBT 80, or proof from home institution
- No language requirements for those who choose Chinese language program A. Chinese language program D is open for those who never learned the language before.
- Application documents (electronics versions)
 - ✓ APPLICATION FORM FOR INTERNATIONAL STUDENTS STUDY AT DONGHUA UNIVERSITY (Incoming Exchange Student C.E.P) – typewriting then print it out and sign
 - ✓ A clear scanned copy of valid passport (with the name, photo, birth date, place of birth, date of issue, date of expiry)
 - ✓ Electronic ID photo in .jpg format. (recently taken, bareheaded, full-face, against the light-colored background)
 - ✓ Original Transcript of Records (in English/Chinese) obtained at home institute (with official signature/stamp)
 - ✓ Original Enrollment Certificate (in English/Chinese) of home institute (with official signature/ stamp)



Insurance (mandatory)

Each student must buy the insurance that covers the whole exchange period at home country. If not, one must buy the designated insurance -- Ping An Life Insurance's Comprehensive Insurance & Protection Scheme for Foreigners Staying in China – at the general enrollment (**CNY400/student**). It shall undertake the following insurance liabilities during the period of insurance: death insurance, accidental disability insurance, medical insurance for accidental injury, hospitalization and medical insurance. For those who renew their X1/X2 visa to Residence Permit (RP) are required to pay for two semesters' insurance fee (**CNY800/student**) according to the regulations on visa/residence permit.

Accommodation:

1 International Student Apartment (ISAs) – on Yan'an Road campus accommodation

- Basically, **Double Room** (shared by 2 students, 1 shared bathroom, CNY 50/ person /night) will be arranged for exchange students. However due to the re-construction of ISAs, the room type may be adjusted accordingly, which may not be changed. Many thanks for your kind understanding in advance.
- Payment: pay the whole semester's room fee in one lump sum at check-in (beginning of the semester). No refund will be possible except dropping out.
- Each room is equipped with private bathroom, furniture, air conditioner, TV set, fridge and internet jack. In the public areas, there are washing machines, microwave oven, hot & cold water dispenser, electromagnetic stoves, professional laundry service, self-study lounge, etc.
- Residences in ISA will have to pay extra fees for water, electricity and internet use.

2 Off-campus residence:

Students can rent the off-campus apartment according to the recommendation from friends or from the local real estate agency. A recommended students residence is www.roominshanghai.com. You can contact the provider directly for any information or application. By showing you are international student accepted by Donghua University, you will receive a certain discount on agency fee.

Coordinator (incoming)

Ms. Lydia (English/Korean) --- Exchange (incoming)

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